



2630 FAIRVIEW AVE. N., ROSEVILLE, MN 55113



EMPLOYMENT APPLICATION

Personal Information

First Name: _____

Middle Name: _____

Last Name: _____

Social Security Number: _____

Street Address: _____

City: _____ State: _____ Zip: _____ County: _____

Home Phone: _____

Business Phone: _____

Have you ever applied for employment with us?

Yes: _____ No: _____ If yes, when?: _____

Position Desired

Title: _____

Desired Compensation: \$_____ /hr.

Work Eligibility

Are you eligible to work in the United States? Yes: _____ No: _____

Are you available to work holidays? Yes: _____ No: _____

When will you be available to begin work? _____ / _____ (Month/Year)

Are you 17 or older? Yes: _____ No: _____

Have you been convicted of or pleaded no contest to a felony within the last five years? Yes: _____ No: _____

If yes, please explain: _____

Have you been convicted of, pleaded guilty to, or pleaded no contest to, an act of dishonesty, or breach of trust or moral turpitude, such as misdemeanor petty theft, burglary, fraud, writing bad checks, and other related crimes within the last five (5) years? * Yes: _____ No: _____

If yes, please explain: _____

Do you have other special training or skills (additional spoken or written languages, computer software knowledge, machine operation experience, etc.)?

How did you hear of our organization?

*Conviction of a crime, or pleading guilty to a criminal charge, will not necessarily disqualify you from the job for which you are applying. Each conviction or plea will be considered with respect to time, job relatedness, and other relevant factors.

Drivers License

State _____ Lic. # _____ Type/Class _____ Exp. Date _____

Availability

Days Available

Sun. _____ Mon. _____ Tues. _____ Wed. _____ Th. _____ Fri. _____ Sat. _____

Total Hours Available: _____ Hours Available: from _____ to _____

Employment History

Please give accurate and complete full-time employment record. Start with present or most recent employer. Include military experience if applicable.

<p><i>Position #1</i> Company Name: _____ City: _____ State: _____ Company Phone Number: _____ Job Title: _____ Name of Supervisor: _____ Employed (Month and Year) From: _____ To: _____ Weekly Pay: _____ Describe your work: _____ _____ May we contact this employer? Yes: _____ No: _____ If not, why not? _____ Reason for leaving: _____</p>
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<p><i>Position #2</i> Company Name: _____ City: _____ State: _____ Company Phone Number: _____ Job Title: _____ Name of Supervisor: _____ Employed (Month and Year) From: _____ To: _____ Weekly Pay: _____ Describe your work: _____ _____ May we contact this employer? Yes: _____ No: _____ If not, why not? _____ Reason for leaving: _____</p>
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Employment History (Continued)

<p><i>Position #3</i> Company Name: _____ City: _____ State: _____ Company Phone Number: _____ Job Title: _____ Name of Supervisor: _____ Employed (Month and Year) From: _____ To: _____ Weekly Pay: _____ Describe your work: _____ _____ _____ May we contact this employer? Yes: _____ No: _____ If not, why not? _____ Reason for leaving: _____</p>

Education

<p>High School: _____ City: _____ State: _____ Did You Graduate? Yes: _____ No: _____ College: _____ City: _____ State: _____ Course of Study: _____ # of Years Completed: _____ Did You Graduate? Yes: _____ No: _____ Degree: _____ College: _____ City: _____ State: _____ Course of Study: _____ # of Years Completed: _____ Did You Graduate? Yes: _____ No: _____ Degree: _____</p>

Conditions of Employment

Goodmanson Construction Inc. sets high standards for its employees, and compliance with these standards is a condition of employment. If you are offered a position with GCC, you need to carefully consider what we would require of you before you accept. As an employee, you must do everything you can to make our customers feel like customers, and provide a high quality product including:

- Following our standards of professionalism
- Arriving on time!!
- Maintaining a positive, enthusiastic attitude
- Treating coworkers with respect
- Offering exit appreciation to clients
- Being honest and dedicated in your work
- Using proper phone etiquette
- Completing necessary training requirements
- Following company policies and procedures
- Following directions
- Meeting standards of work quality and quantity
- Maintaining a professional appearance and complying with the company dress code
- Accepting a work schedule that may require holiday work

Are you willing and able to comply with all the requirements listed? Yes: ____ No: ____

If your answer is no, or if you have concerns about being able to comply with any of these requirements, please explain:

Agreement of the Transfer of Information

I declare the information provided by me in this application is true, correct, and complete to the best of my knowledge. I understand that if employed, any falsification, misstatement, or omission of fact in connection with my application, whether on this document or not, may result in immediate termination of employment. I authorize you to verify any and all information provided above.

I acknowledge that employment may be conditional upon successful completion of a substance abuse screening test as part of the Company's pre-employment policy for commercial drivers.

I acknowledge that if I become employed, I will be free to terminate my employment at any time for any reason, and that GCC retains the same rights. No GCC representative has the authority to make any contrary agreement.

Signature: _____ Date: _____

Printed Name: _____